



# Michigan Community Development Association Spring Technical Assistance Conference

## March 17, 2022

James B. Henry Center for Executive Development | Lansing, Michigan

**8:15–9:00 am Registration & Breakfast**

**Location: Atrium**

**9:00 am Welcome**

**Location: A169**

*Chairperson: Oneata Bailey, City of Muskegon*

**9:05–10:30 am**

**Stop the Bleed**

**Location: A169**

*Speaker: Dave Heavener, Fire Chief at Livonia Fire Department; Training Officer, Battalion Bob Jennison  
Firefighter Michael Valdez, TEMS Team Leader Western Wayne Special Operations; Firefighter Michael Authier, TEMS Western  
Wayne Special Operations*

A bleeding injury can happen anywhere. We've all seen it happen too often—on the news or in everyday life. Life-threatening bleeding can happen in people injured in serious accidents or disasters. Instead of being a witness, you can become an immediate responder because you know how to STOP THE BLEED®. The person next to a bleeding victim may very well be the one who's most likely to save him or her from bleeding to death. By learning how to STOP THE BLEED®, you'll gain the ability to recognize life-threatening bleeding and act quickly and effectively to control bleeding once you learn three quick techniques. Take the STOP THE BLEED® training course and become empowered to make a life or death difference when a bleeding emergency happens. Our instructors will teach you live—in person, using training materials specially developed to teach bleeding control techniques. They will not only instruct you, they will be available to check your movements as you practice three different bleeding control actions. They will keep working with you until you demonstrate the correct skills to STOP THE BLEED® and save a life.

**10:30 am–10:45 am Break**

**10:45 am–12:15 pm**

**Formula Grant File Management and Documentation Requirements, Grant Document Exchange (GDX), and Recent Monitoring Results**

**Location: A169**

*Speaker: Darlene White and Mirada Jenkins-Carter, HUD Detroit Field Office (Virtual Presenters)*

Staff from the HUD Detroit Field Office will present on formula grantee documentation requirements which are relevant to monitoring visits (both in-person and remote). This presentation will include information on record retention requirements, documentation exchange protocols between HUD and Grantees, and common findings/concerns issued in recent monitoring visits.

**Back to Basics – Conducting and Documenting Your Initial Home Inspection**

**Location: B120**

*Speaker: Sven Harrison, Housing and Rehabilitation Specialist, City of Jackson*

In an effort to get back to basics, Mr. Harrison will go through the process of receiving an applicant, verifying eligibility for the program, and conducting the initial home inspection to determine rehabilitation needs whether requested by homeowner or required by other regulations (i.e. lead, code, etc.). Mr. Harrison will provide a method for conducting the inspection and documenting the findings for the production of a complete set of bidding documents. Items that will be covered include:

- How does age of building affect your inspection? Do we even know it?
- Are there code issues to consider?
- Full rehab vs. hazard reduction have varying concerns
- Major components of the inspection
  - Heating system (furnace, hot water, boiler, etc.)
  - Energy (windows, doors, building envelop, etc.)
  - Plumbing system (from faucet to sewer main)
  - Roofing (condition and age)
  - Electrical review
  - And more
- Conditions that require individual judgements
- When do I call in the building inspector?

Mr. Harrison will document how these observations are documented and organized for producing a comprehensive set of bid documents.

**12:15–1:30 pm**

**Lunch – Business Meeting & HUD Update with Keith Hernandez** (*Virtual Presenter*), **Location: Heritage Room**  
**and Martin Greenlee, Neighborly Software**

**Lunch Sponsored By:**



**1:30–1:45 pm Break**

**1:45–3:15 pm**

**SHPO Deeper Dive**

**Location: A169**

*Speaker: Misty Jackson-Proprietor, Arbre Croche Cultural Resources LLC and Jessica Flores-Principal, Preservation Forward*

Got architectural eye candy in your community? Or an old, architectural eye sore that you aren't sure what the next step forward is? Flores will share her experiences working as a historic preservationist across the state of Michigan where she's worked with hundreds of community members, city councils, historic district commissions, building owners, and local organizations in both the Lower and Upper Peninsulas on the importance of historic preservation as a tool for economic development and enrichment of community. Flores will share two, specific projects that help to turn old, architectural eyesores into architectural eye candy in Downtown Owosso and Downtown Albion. In her boots-on-the-ground approach, Flores will discuss how federal programs can pair favorably with historic preservation efforts.

Jackson will describe a few examples of what she has found when researching the locations of projects for Section 106 applications, demonstrating why this needs to be done and why it is best done by a professional. These include at least two examples: 1) a project in downtown Jackson that occupies the general area where Blackman Township and the City of Jackson began in 1829, nine ten Indian trails converged, and Native Americans had been living and burying their people since some unknown time in the past, and 2) a project in a Kent City, Kent County parking lot, which is the location of the first log cabin constructed at the future location of Kent City likely prior to 1873 and its association with John Vond, the area's first American settler and an African American. Jessica and Misty will also welcome questions.

**Turning the Inspection into Bid Documents (Specifications)**

**Location: B120**

*Speaker: Faris Fakhouri, Chief of Housing Inspections, City of Detroit Housing and Revitalization Department*

Mr. Fakhouri will conduct a follow-up session complimenting the morning session. This session will demonstrate how to take the inspection results documentation and turn it into a set of bidding documents that can be presented to potential contractors for either a full rehab or hazard mitigation project. Some of the topics Mr. Fakhouri will cover include:

- Format of bid documents and presentation
- Extracting information from inspection documents and summarizing for bid document.
- Prescriptive or performance-based specifications?
- "Or equal" – But are they and how do you know?
- Including supplemental information. Do you include or summarize:
  - Full lead combination
  - Your on-site inspection
  - Other inspections (pest, code, etc.)
- Voluntary Alternates – Do you want them?
- Conducting the walkthrough (on-site or virtual)
- Addendums (Did the walkthrough bring up changes that need to be made?)
- Receiving and reviewing bids

Given all the topics it should be a full session so come with questions.

**3:15 pm Snacks & Coffee to Go**

**Location: Atrium**

# Spring Technical Conference Registration Form

March 17, 2022

Please fill out and return to: MCDA  
169 Templar, Pinckney, MI 48169 • Phone: 734.498.3188 • Fax: 734.498.8415



## Registration Form:

Name \_\_\_\_\_

Company \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Food Allergy Restrictions: \_\_\_\_\_

**\*\*\*Early Registration Date Extended!\*\*\***

### Early Registration: (Received by March 12th)

- \$124.00 – MCDA Members
- \$159 – MCDA Non Member
- Presenter

### Late Registration - (Received after March 12th)

- \$164.00 – MCDA Members
- \$199.00 – MCDA Non Member
- Presenter

## Make check payable to MCDA and mail to:

Cheryl Anne Farmer, MAEP  
169 Templar Ave.  
Pinckney, MI 48169  
Telephone: 734.498.3188 • Fax: 734.498.8415  
Email: [admin@mcdahome.org](mailto:admin@mcdahome.org)

## Register Online at [www.mcdahome.org](http://www.mcdahome.org)

To pay by credit card complete the following:  Visa  MC  Discover **Charge Amount \$** \_\_\_\_\_

Cardholder Name \_\_\_\_\_

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City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

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**Register Online at [www.mcdahome.org/events](http://www.mcdahome.org/events)**